

REGULAR MEETING OF THE BOARD OF TRUSTEES - HYBRID MEETING
Thursday, September 21, 2023

Members present

Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

1. CALL TO ORDER

A. WELCOME MESSAGE FROM THE BOARD PRESIDENT

President Pelosi called the meeting to order at 5:00 PM.

2. APPROVAL OF AGENDA

A. APPROVAL OF THE AGENDA

President Pelosi made a recommendation to move Items 13A & 13B to Communications. The board approved the amended agenda, as presented.

Motion by Jeannie Kerr, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

A. COMMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS

There were no public or written comments.

4. CLOSED SESSION

A. PERSONNEL (GOVERNMENT CODE 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE)

B. CONFERENCE WITH LABOR NEGOTIATOR, DISTRICT NEGOTIATORS: MR. RUBÉN AURELIO EMPLOYEE ORGANIZATIONS: UNREPRESENTED EMPLOYEE, ASSISTANT SUPERINTENDENT (GOVERNMENT CODE 54957.6)

5. RECONVENE TO OPEN SESSION AND FLAG SALUTE

A. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY

President Pelosi reported that the board will be returning to closed session following the public meeting to resume discussion on the closed session agenda items.

B. FLAG SALUTE

President Pelosi led the Pledge of Allegiance.

6. PUBLIC COMMENT ON OPEN SESSION ITEMS

A. PUBLIC COMMENTS AT SHUSD BOARD MEETINGS

No public or written comment.

7. PRESENTATIONS

A. PRESENTATION BY THE STUDENT REPRESENTATIVE OF THE BOARD

Carolyn Wagner presented information from SHHS, RLS, SHES & SHPS.

B. ANNUAL REPORT ON THE ST. HELENA PRESCHOOL FOR ALL PROGRAM

Julio Olguin, the Executive Director (10 years) presented this report. This program started in 2010. Funding Partnership since 2013. A parent, Nancy spoke about her personal experience with the Preschool for All Program.

8. COMMUNICATIONS

A. BOARD MEMBER REPORTS

Trustee Wolf presented a report on SHPS and how the school prepares for students to return to school. The first week they get to know the routine, assemblies, community building, parent coffees, and have fun! Each child is celebrated in their own unique way & inclusion is key.

B. SUPERINTENDENT'S REPORT

Superintendent Aurelio presented reflections for the months of August and September Reflection. Dave Perry, CSEA President, paid tribute to Brian Clark who passed away on September 18, 2023.

C. SUPERINTENDENT'S SUB-COMMITTEE REPORTS

Monrovia Group

Trustee Kerr & Superintendent Aurelio were at this meeting on September 14, 2023. Trustee Kerr shared a report on the Monrovia Group meeting.

Student Equity & Belonging Committee

Trustee Kerr & Superintendent Aurelio attended the meeting on September 19, 2023. Trustee Kerr provided an update on the committee's work.

Calendar Committee – President Pelosi & Trustee Wolf⁰ attended the meeting held on September 20, 2023. The committee is creating a survey for staff and parents. The board expressed their concern regarding the conflict with the start of school and the Napa County Fair.

D. ST. HELENA TEACHERS' ASSOCIATION (SHTA) REPORT TO THE BOARD

SHTA President Marc Luelsdorf went over the system for the feedback loop that Trustee Symon brought up last week. Meeting with Mr. Heller once a week to mitigate any issues, site reps send surveys, Marc sends surveys out & a newsletter.

E. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) #287 REPORT TO THE BOARD

CSEA President Dave Perry introduced his board, Vice President Rita Ortega-Vidal, Secretary Niki Meyers, and Treasurer Lisa Montelli.

F. ST. HELENA HIGH SCHOOL PRINCIPAL'S REPORT TO THE BOARD

A written report was submitted.

G. ROBERT LOUIS STEVENSON MIDDLE SCHOOL PRINCIPAL'S REPORT TO THE BOARD

A written report was submitted.

H. ST. HELENA ELEMENTARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD

A written report was submitted.

I. ST. HELENA PRIMARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD

A written report was submitted.

9. CONSENT AGENDA

A. APPROVAL OF THE MINUTES OF THE HYBRID REGULAR BOARD MEETING ON AUGUST 24, 2023

B. APPROVAL/RATIFICATION OF FIELD TRIPS

**C. APPROVAL OF THE 2023-24 CONSOLIDATED APPLICATION FOR FEDERAL FUNDING-
SPRING DATA COLLECTION AND INTENT TO PARTICIPATE IN 2023-24 FEDERAL
PROGRAMS**

**D. APPROVAL OF THE 2022-23 BUDGET REVISIONS BETWEEN AUGUST 1, 2023 AND
AUGUST 31, 2023**

**E. APPROVE RENEWAL OF THE ANNUAL MEMORANDUM OF UNDERSTANDING BETWEEN
SHUSD AND NCOE FOR REIMBURSEMENT OF COSTS RELATED TO COLLEGE AND CAREER
READINESS PROGRAMS AND SERVICES**

**F. REVIEW AND CONSIDER APPROVAL OF CONTRACTS UNDER \$25,000 (SEPTEMBER
21, 2023)**

G. RATIFICATION OF ACCOUNTS PAYABLE WARRANT REGISTERS

**H. APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN ST. HELENA UNIFIED
SCHOOL DISTRICT AND THE ST. HELENA TEACHERS' ASSOCIATION**

I. APPROVAL OF PERSONNEL REGISTER #23-2

J. APPROVE SURPLUS PROPERTY - SEPTEMBER 21, 2023

The Governing Board approved the Consent Agenda, as presented.

Motion by Jeannie Kerr, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

10. BOARD-RELATED ITEMS

A. UPDATE ON DISTRICT-SPONSORED SOCIAL MEDIA

Derrick Machado, Director of Technology, presented an update on District Sponsored Social Media. Derrick is asking the board's permission to approve additional sponsored social media. The board supported Mr. Machado's request.

B. ADOPTION OF RESOLUTION #23-10, AGAINST BULLYING, HARASSMENT, DISCRIMINATION, AND VIOLENCE

Student Representative Carolyn Wagner read aloud the resolution.

The board adopted Resolution #23-10, Against Bullying, Harassment, Discrimination, and Violence

Motion by Jeannie Kerr, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

11. STUDENT LEARNING & ACHIEVEMENT

A. PUBLIC HEARING ON THE SUFFICIENCY OF INSTRUCTIONAL MATERIALS AND WILLIAMS SETTLEMENT INSTRUCTIONAL MATERIALS AND ADOPT RESOLUTION #23- 13

Opened public hearing for one minute 8:16-8:17 pm. No public or written comments.

The board approved the adoption of Resolution #23-13, as presented.

Motion by Jeannie Kerr, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

**B. 2023-2024 LOCAL CONTROL ACCOUNTABILITY PLAN MONTHLY PRESENTATION-
PROFESSIONAL LEARNING COMMUNITIES (PLC)**

Mr. Heller presented on Professional Learning Communities. It's the way we are going to move forward as a District. Focused on outcomes, assessments, intervention and how they will when they know it. These are highly structured meetings that have roles for each attendee and agenda items have time limits. If an agenda item needs more time, the group as a whole needs to agree to allow more time. The PLC coach provides feedback and guidance during his 6 visits. PLC Leadership Team is a two-year commitment.

**C. CONSIDERATION OF APPROVAL FOR THE 2023-2024 EXPANDED LEARNING
OPPORTUNITIES PROGRAM (ELOP)**

Veronica Miranda, Director of Educational Services presented the revised plan for TK-6. The changes specifically targeted after-school care services.

The board approved the Expanded Learning Opportunities Program Plan

Motion by Laura Symon, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

D. PRESENTATION ON THE 2022 CALIFORNIA HEALTHY KIDS (CHKS) SURVEY DATA

Veronica Miranda, Director of Educational Services presented the purpose, background, reflection, and summary of the CA Healthy Kids Survey.

12. HUMAN RESOURCES

**A. REVIEW AND CONSIDER APPROVAL OF THE CERTIFICATED SALARY SCHEDULES FOR
2023-24**

Public Comment: Marc Luelsdorf, the SHTA President

The board approved the Certificated Salary Schedule for 2023-24

Motion by Laura Symon, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

**B. REVIEW AND CONSIDER APPROVAL OF THE CERTIFICATED MANAGEMENT SALARY
SCHEDULE FOR 2023-24**

The board approved the Certificated Management Salary Schedule for 2023-24

Motion by Shawn Moura, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

**C. REVIEW AND CONSIDER APPROVAL OF THE CLASSIFIED MANAGEMENT SALARY
SCHEDULE FOR 2023-24**

A change was requested for the Classified Management Salary Schedule, the title for the Executive Assistant to the Chief Academic/Human Resources Officer to Executive Assistant to the Assistant Superintendent.

The board approved the Classified Management Salary Schedule for 2023-24

Motion by Jeanmarie Wolf, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

D. REVIEW AND CONSIDER APPROVAL OF THE CONFIDENTIAL SALARY SCHEDULE FOR 2023-24

The board approved the Confidential Salary Schedule for 2023-24

Motion by Jeanmarie Wolf, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

E. REVIEW AND CONSIDER APPROVAL OF THE CLASSIFIED SALARY SCHEDULE FOR 2023-24

The board approved the Classified Salary Schedule for 2023-24

Motion by Jeannie Kerr, second by Laura Symon.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

F. REVIEW AND CONSIDER APPROVAL OF THE CHIEF BUSINESS OFFICIAL SALARY SCHEDULE FOR 2023-24

Mr. Heller presented this information. Trustee Kerr and President Pelosi pointed out that the CBO contract does not list the number of days. This needs to be cleared up at a future date.

The board approved the Chief Business Official Salary Schedule for 2023-24

Motion by Laura Symon, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

G. APPROVAL OF CONTRACT AMENDMENT #1 FOR RUBEN L. AURELIO, SUPERINTENDENT

The board approved contract amendment #1 for Rubén L. Aurelio, Superintendent.

Motion by Laura Symon, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

13. FACILITIES

A. REVIEW AND CONSIDER APPROVAL OF AMENDMENT 1 TO THE CARDUCCI ARCHITECTURAL CONTRACT FOR THE RLS TRACK/FIELD PROJECT

Dr. Vang provided an overview of the contract amendment to the architectural contract. John Delina from Greystone responded to the board's questions regarding the additional costs associated with the track. Mr. Delina forecasted another change order for \$100K for the ground water which will be presented in October and a decrease for selecting red over blue and that will be presented in the future as a change order.

The board approved the Change Amendment 1 to the Carducci Architectural Agreement for the RLS Track/Field Project

Motion by Laura Symon, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

Nay: Jeannie Kerr

B. REVIEW AND CONSIDER APPROVAL TO AWARD A CONTRACT FOR THE ST. HELENA ELEMENTARY SCHOOL STORM DRAINS

Dr. Vang spoke about the blockages in the storm drain at the elementary school when we have heavy rains. The services provided would map out our utilities underground so that we can address these drainage usages.

The board approved the contract award for the St. Helena Elementary School storm drains.

Motion by Shawn Moura, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

14. BUSINESS OPERATIONS

A. CONTRACTS OVER \$25,000, SEPTEMBER 21, 2023

The board approved the contracts over \$25,000 for September 21, 2023.

Motion by Laura Symon, second by Jeanmarie Wolf.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Shawn Moura, Jeanmarie Wolf

15. FUTURE AGENDA ITEMS

A. FUTURE AGENDA ITEMS

President Pelosi requested that the Business Committee review the annual contribution to Preschool for All.

The Governing Board reviewed the list of upcoming meetings.

September 26, 2023 - Napa County All-Board Meeting

Property Taxes for School Districts

September 28, 2023 - Board Member Workshop

Governance Study Session

October 19, 2023 - Regular Board Meeting

Adopt a School Report - Trustee Moura

Student Representative to the Board Report

Written Report - Parent Trainings

LCAP Update - Building Thinking Classrooms

Approval of the LCAP Site Action Plans

Bond Financial Summary Report

Report of District of Choice

Annual Residency Audit

Discussion on Out of District Attendance Options

Board Policy Updates

Resolution - Red Ribbon Week

October 25, 2023 - Special Closed Session Meeting

Negotiations Workshop

16. ADJOURNMENT

A. ADJOURNMENT

In connection with items 4A, and 4B. the board received information and provided staff with direction.

President Pelosi closed the meeting at 9:58 PM.

Motion by Jeanmarie Wolf, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Jeannie Kerr, Lisa Pelosi, Laura Symon, Jeanmarie Wolf

Absent: Shawn Moura,


SHUSD Trustee

10/19/2023